

JOB POSTING

Position

Scale Operator & Warehouse Support Assistant

Wage- \$25.00 to 30.00 /hour

Work Site

Envirogreen Technologies Ltd. Contaminated Waste Treatment Facility is located approximately 20 KM Southwest of Princeton, B.C. V0X 1W0.

About Envirogreen Technologies

Envirogreen Technologies Ltd. (ETL) is an established waste management company, leading the way in the treatment of hazardous and non-hazardous wastes. Our permitted hazardous waste treatment facility located outside of Princeton, BC, utilizes thermal desorption technology to treat a wide range of industrial waste and contaminated soil.

The Opportunity

ETL is looking for a motivated Scale Operator & Warehouse Support Assistant with proven experience to join our team.

The Scale Operator & Warehouse Support Assistant works under the direction of the Designated Supervisor/s and works with other employees within the company to ensure safe work practices and policies, compliances and regulations are adhered. The Scale Operator/ Warehouse Support Assistant will be required to perform various tasks at the facility.

Main responsibilities will include scale operation and providing support for warehouse activities for site.

The Scale Operator & Warehouse Support Assistant will work closely with facility staff to create a positive and safe working environment, be a resource to management and facility staff for health and safety information and promote health and safety programs in the workplace.

- Minimum Education: Secondary School Diploma or equivalent required
- Experience in the construction industry an asset
- Previous experience of working in a warehouse preferred
- License: Valid Class 5 driver's license and access to reliable transportation
- Language: English
- Typing: minimum 40 wpm
- Proficient use of office-based software including Microsoft Office Suite (upper level excel skills required)

- Ability to work with multiple software
- Solid work history and attendance record
- Ability to promote and enforce company's PPE and site indoctrination requirements

Core Job Duties

- Scale operation (weigh in/out using scale program)
- Enter shipment data into the scale system
- Direct trucks to the appropriate area of the site
- Ensure that drivers adhere to the required safety standards set forth by the company (wearing proper PPE, maintaining required speed limits, etc.)
- Print out scale tickets and hand out the copies to drivers
- Ensure correct data is captured on tickets
- Distribute completed tickets to relevant departments
- Keep the scale shack area clean
- All other duties applicable to scale operation
- Assist in warehouse activities as needed;
 - Keep warehouse area clean and safe
 - Organize Inventory and parts
 - Assign parts to relevant work orders
 - Forklift operation
 - Sort shipments and distribute products accordingly
 - All other duties assigned applicable to warehouse activities

Qualified applicants send resume to Envirogreen Technologies Ltd.: careers@envirogreentech.com

Qualified applicants should visit Envirogreen Technologies website: www.envirogreentech.com

This safety-sensitive position must be filled immediately. Pre-employment drug and alcohol testing may be required for this safety-sensitive position as immediate site access is required.

Envirogreen Technologies Ltd; is an equal opportunity employer, and we do not discriminate on the basis of race, color, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, age, and other grounds protected by law.

Please note, the salary range mentioned in this job posting should serve as a guide. The final compensation offered may vary based on a variety of factors including bonuses and/or incentives, or a candidate's skills and experience. Envirogreen Technologies Ltd. is committed to providing a fair, equitable, and competitive rewards package that reflects the value an individual brings to our organization.

About Princeton

Princeton, one of the sunniest places in BC, sits at the junction of the Similkameen and Tulameen rivers in the South Okanagan, East of the Cascades. The mountains, valleys, and hundreds of kilometers of backcountry roads are a beautiful natural setting for year-round outdoor activities. The rivers and lakes are excellent for tubing, kayaking, swimming, or trout fishing. The nearby Kettle Valley Rail Trail is great for hiking and cycling.

Other amenities in Princeton include an outdoor pool, arena, curling club, bowling alley, golf course, basketball court, splash park, skate and bike park, community centre, theatre, library, and museum. For the hockey enthusiast, Princeton is the home of the Princeton Posse, a junior hockey club. There is also a regional airport, a riding club, music society, garden club, ATV club and many other organizations to get involved with.